

# Data protection information obligations

## **Name and contact details of the responsible authority**

In the following, we name the authority responsible for data protection:

Name of institution	Sustainability Office of Dortmund University represented by the head of the Sustainability Office
E-Mail	studium.oecologicum@tu-dortmund.de

## **Purposes and legal basis of processing**

We process your data for the following purposes on the basis of the legal bases stated:

Purpose of data processing	Legal basis
Administration of the “studium oecologicum” certificate program	Consent

## **Data category**

We process the following categories of data from you:

Data category	Data
Certificate data	Name, e-mail, degree program, subject area, lecture information
Certificates of achievement	Name, matriculation number, e-mail, lecture achievement (title, semester, CPs and grade/ungraded)
Registration for lecture series KWWW	Name, university/institute/company, e-mail, moodle, exam

## **Recipient or category of recipients**

Personal data will not be passed on.

## **Data transfer to a third country or international organization**

Personal data is not transferred to third countries or international organizations.

## **Duration of data storage or criteria for determination**

Duration of storage
Data 5 years after receipt, certificates 20 years after issuance

## **Revocation**

You have the option to withdraw your consent to the processing of your personal data at any time without providing any details. Please send your revocation to [studium.oecologicum@tu-dortmund.de](mailto:studium.oecologicum@tu-dortmund.de). The withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.

## **Contact details of the data protection officer**

We have appointed a data protection officer. You can reach him under the following contact details:

Name	Data Protection Officer
Address	August-Schmidt-Str. 4 44227 Dortmund
Phone	+49 231 755-2593
E-Mail	<a href="mailto:datenschutzbeauftragter@tu-dortmund.de">datenschutzbeauftragter@tu-dortmund.de</a>

## **Rights of data subjects**

You have the following rights as a data subject:

- You have the right to know which of your personal data we process.
- Furthermore, you have the right to have incorrect personal data corrected.
- You may also have your personal data deleted, provided that there are no retention obligations to the contrary.
- You can also request the restriction of processing, the transfer of personal data and object to the processing of your personal data.

To assert your rights as a data subject, please contact the controller.

You can also lodge a complaint with the competent data protection supervisory authority. You can contact them using the following contact details:

Name	Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen
Address	Kavalleriestr. 2-4 40213 Düsseldorf
Internet address	<a href="https://www.ldi.nrw.de">https://www.ldi.nrw.de</a>
E-Mail	<a href="mailto:poststelle@ldi.nrw.de">poststelle@ldi.nrw.de</a>