# **Data protection information obligations**

## Name and contact details of the responsible authority

In the following, we name the authority responsible for data protection:

Responsible authority	Sustainability Office of Dortmund University
	represented by Marvin Maikler
E-Mail	studium.oecologicum@tu-dortmund.de

### Purposes and legal basis of processing

We process your data for the following purposes on the basis of the legal bases stated:

Purpose of data processing	Legal basis
Administration of the	Consent
"studium oecologicum"	
certificate program	

### **Data category**

We process the following categories of data from you:

Data category	Data
Cetificate data	Name, e-mail, degree program,
	subject area, lecture information
Certificates of achievement	Name, matriculation number,
	e-mail, lecture achievement
	(title, semester, CPs and
	grade/ungraded
Registration for lecture	Name, university/institute/company,
series KWWW	e-mail, moodle, exam

#### **Recipient or category of recipients**

Personal data will not be passed on.

#### Data transfer to a third country or international organization

Personal data is not transferred to third countries or international organizations.

#### **Duration of data storage or criteria for determination**

Duration of storage	
Data 5 years after receipt, certificates 20 years after issuance	

#### Revocation

You have the option to withdraw your consent to the processing of your personal data at any time without providing any details. Please send your revocation to studium.oecologicum@tu-dortmund.de. The withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.

#### Contact details of the data protection officer

We have appointed a data protection officer. You can reach him under the following contact details:

Name	Data Protection Officer
Address	August-Schmidt-Str. 4
	44227 Dortmund
Phone	+49 231 755-2593
E-Mail	datenschutzbeauftragter@tu-dortmund.de

#### Rights of data subjects

You have the following rights as a data subject:

- You have the right to know which of your personal data we process.
- Furthermore, you have the right to have incorrect personal data corrected.
- You may also have your personal data deleted, provided that there are no retention obligations to the contrary.
- You can also request the restriction of processing, the transfer of personal data and object to the processing of your personal data.

To assert your rights as a data subject, please contact the controller.

You can also lodge a complaint with the competent data protection supervisory authority. You can contact them using the following contact details:

Name	Landesbeauftragte für Datenschutz und
	Informationsfreiheit Nordrhein-Westfalen
Address	Kavalleriestr. 2-4
	40213 Düsseldorf
Internet address	https://www.ldi.nrw.de
E-Mail	poststelle@ldi.nrw.de